

City of Corunna
Regular Council Meeting
Monday, November 15, 2004

Present: Corey, Mehigh, Runyan, Sanderson, Spring, Wagner.

Absent: Johnson (excused).

Guests: Joe Sawyer, City Manager; Merilee Lawson, Assessor/Planner; Chief Mark Hetfield, Police Department; Sgt. Kevin Clark, Police Department; Shirley Sanderson; Bill Striggow; Cheryl Warren, The Argus Press; Helen Granger, The Independent; and other concerned citizens.

The meeting was called to order in the City Council Chambers by Mayor Corey at 7:00 p.m.

MINUTES OF THE PREVIOUS REGULAR MEETING: Wagner moved, Sanderson seconded to accept the previous regular meeting minutes dated November 1, 2004 as presented.

Roll call vote:

Yes: Wagner, Sanderson, Runyan, Spring, Mehigh.

No: None.

Motion CARRIED

AGENDA APPROVAL: Wagner moved, Mehigh seconded to approve the agenda as presented by changing Item No. 8 from Consider Appointment of Joe Williams to the Corunna Zoning Board of Appeals to Consider Appointment of Arnie Jessen to the Corunna Zoning Board of Appeals and with the addition of Item No. 13) Consider 2004 Christmas and New Year Holidays, Item No. 14) Consider Re-appointment of Margaret Brown to the Building Authority, and Item No. 15) Consider Olmsted Room Finish Work.

Roll call vote:

Yes: Spring, Runyan, Mehigh, Wagner, Sanderson.

No: None.

Motion CARRIED

APPROVAL OF VENDOR DISBURSEMENTS: Runyan moved, Wagner seconded to approve the vendor disbursements dated November 5, 2004 as presented.

Roll call vote:

Yes: Runyan, Wagner, Spring, Sanderson, Mehigh.

No: None.

Motion CARRIED

CONSIDER INSTRUCTING THE CITY MANAGER TO PREPARE A CAPITAL IMPROVEMENT BOND RESOLUTION FOR THE DECEMBER 6, 2004 REGULAR COUNCIL MEETING IN AN AMOUNT NOT TO EXCEED \$650,000 PLUS COST OF BOND ISSUANCE: Joe Sawyer explained his recommendation would be to limit the city to what is required to match the state grant because the city would be able to get favorable interest rates in the future for additional projects and bond for 10 years, which will save the city \$250,000 in interest. He further explained the city is still in the referendum period so the city cannot sell any bonds but he is asking council to instruct him to draft all of the

documents and instruct the bond council that this is what the city is going to do. He also explained his goal is to try to complete the sewer project within the terms of the sewer fund and not go to a special assessment, which will put all of the cost onto the city residents. If the city pays for the project from the sewer fund, it will force the school system and county to participate because they have to pay the sewer rates as opposed to a special assessment, which they do not have to pay. Mr. Sawyer advised a special assessment might be required to fix the lateral leads leading to the home. Mehigh moved, Sanderson seconded to instruct the city manager to prepare a Capital Improvement Bond Resolution for the December 6, 2004 regular council meeting in an amount not to exceed \$650,000 plus cost of bond issuance and for a term of 10 years.

Roll call vote:

Yes: Sanderson, Mehigh, Spring, Wagner, Runyan.

No: None.

Motion CARRIED

CONSIDER RESIGNATION OF SHIRLEY SANDERSON FROM THE PARKS AND RECREATION COMMISSION:

Wagner moved, Runyan seconded to accept the resignation of Shirley Sanderson from the Parks and Recreation Commission with regret.

Roll call vote:

Yes: Mehigh, Spring, Runyan, Sanderson, Wagner.

No: None.

Motion CARRIED

CONSIDER RE-APPOINTMENT OF THERESA BUSH TO THE FOREST MANAGEMENT COMMISSION:

Runyan moved, Sanderson seconded to re-appoint Theresa Bush to the Corunna Forest Management Commission to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing until December 31, 2007 or until a successor is appointed.

Roll call vote:

Yes: Sanderson, Wagner, Mehigh, Runyan, Spring.

No: None.

Motion CARRIED

CONSIDER RE-APPOINTMENT OF JIM LOCKWOOD TO THE BOARD OF REVIEW:

Mehigh moved, Wagner seconded to re-appoint Jim Lockwood to the Corunna Board of Review to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing until December 31, 2007 or until a successor is appointed.

Roll call vote:

Yes: Wagner, Sanderson, Runyan, Spring, Mehigh.

No: None.

Motion CARRIED

CONSIDER RE-APPOINTMENT OF FRANCIS SPANIOLA TO THE CORUNNA

DOWNTOWN DEVELOPMENT AUTHORITY: Wagner moved, Sanderson seconded to re-appoint Francis Spaniola to the Corunna Downtown Development Authority to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing until December 31, 2008 or until a successor is appointed.

Roll call vote:

Yes: Spring, Runyan, Mehigh, Wagner, Sanderson.

No: None.

Motion CARRIED

CONSIDER RE-APPOINTMENT OF LEN WRIGHT TO THE CORUNNA DOWNTOWN

DEVELOPMENT AUTHORITY: Runyan moved, Sanderson seconded to re-appoint Len Wright to the Corunna Downtown Development Authority to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing until December 31, 2008 or until a successor is appointed.

Roll call vote:

Yes: Runyan, Wagner, Spring, Sanderson, Mehigh.

No: None.

Motion CARRIED

CONSIDER REVISIONS TO THE SECTIONS 6.3, 6.4, 6.5, 6.13 AND 6.14 OF THE

ADMINISTRATIVE MANUAL: Wagner moved, Sanderson seconded to approve the following revisions to sections 6.3, 6.4, 6.5, 6.13, and 6.14 of the administrative manual as presented: Section 6.3 added one (1) working day as a funeral leave day for the death of an employees relative, defined as aunts, uncles, nieces, nephews and first cousins and one (1) working day as a funeral leave day for the death of an employee of the City of Corunna for the exclusive purpose of attending the funeral; Section 6.4 returned Good Friday as a paid holiday for the 2005/2006 fiscal year and will change to a one-half day paid holiday starting with the 2006/2007 fiscal year; Section 6.5 changed the hospital, medical, dental and vision coverage from Blue Cross/Blue Shield PPO Option 1 with \$10/\$40 (generic/brand) Preferred Prescription Drug co-pay and \$10.00 office visit co-pay to Option 2 with \$15/\$50 (generic/brand) Preferred Prescription Drug co-pay and \$20.00 office visit co-pay; Section 6.13 changed the sickness and accident insurance wording from "Employees will be provided with sickness and accident insurance as follows: After seven (7) calendar days of an accident or prolonged sickness, a sickness and accident policy will be in effect which pays the employee 66.67% of his/her gross salary for five (5) years during a sickness and to age sixty-five (65) when inability to work is caused by an accident or sickness, subject to any offset from Social Security Disability and any other benefit provided by employer. Hospitalization medical coverage and the employer premium contribution will continue during such benefit period." to "The Employer agrees to provide for each member of the bargaining unit, a sickness and accident insurance program that provides for the following limits of coverage for both sickness and accident; sixty-six and two thirds (66 2/3) percent of the employee's base wage subject to any offset from Social Security Disability. Qualification Period: Seven (7) days. Coverage Period: To age sixty-five (65)."; and Section 6.14 changed the personal leave days from two (2) days in the 2004/2005 fiscal year, one (1) day in the 2005/2006 fiscal year and no personal days in the 2006/2007 fiscal year to three (3) days per year as personal leave.

Roll call vote:

Yes: Sanderson, Mehigh, Spring, Wagner, Runyan.

No: None.

Motion CARRIED

CONSIDER APPOINTMENT OF ARNIE JESSEN TO THE CORUNNA ZONING BOARD OF

APPEALS: Wagner moved, Runyan seconded to appoint Arnie Jessen to the Corunna Zoning Board of Appeals to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing indefinitely.

Roll call vote:

Yes: Mehigh, Spring, Runyan, Sanderson, Wagner.

No: None.

Motion CARRIED

CONSIDER APPOINTMENT TO S.A.T.A. DISPUTE RESOLUTION COMMITTEE: Mehigh moved, Wagner seconded to appoint Steve Corey to the S.A.T.A. Dispute Resolution Committee.

Roll call vote:

Yes: Sanderson, Wagner, Mehigh, Runyan, Spring.

No: None.

Motion CARRIED

CONSIDER COUNCIL PARTICIPATION IN THE PARADE OF LIGHTS: Mayor Corey advised the council participated last year, but it takes a little bit of planning and suggested working on the wagon on December 1 at 6:00 p.m. Councilperson Spring asked if council needed to bring anything to decorate the wagon. Mayor Corey advised if anyone had extra lights to bring them. He further advised it would be nice to come up with a theme. Councilperson Spring suggested a military theme. Mayor Corey suggested talking about the theme at the Committee of the Whole meeting on November 22. Wagner moved, Sanderson seconded for council to be an entry in the 2004 Corunna Parade of Lights.

Roll call vote:

Yes: Wagner, Sanderson, Runyan, Spring, Mehigh.

No: None.

Motion CARRIED

CONSIDER RESOLUTION 111504-01, AMENDING SECTION 3.1 OF THE CITY OF CORUNNA'S ADMINISTRATIVE MANUAL:

Mr. Sawyer advised the federal government is requiring a Title VI plan to be included in the city's administrative manual. Runyan moved, Wagner seconded to approve the following resolution:

**CITY OF CORUNNA
COUNTY OF SHIAWASSEE
STATE OF MICHIGAN**

CITY COUNCIL RESOLUTION NO. 111504-01

A RESOLUTION TO AMEND ARTICLE III, SECTION 3.1 OF THE CITY OF CORUNNA'S ADMINISTRATIVE MANUAL TO REVISE THE CITY'S EQUAL OPPORTUNITY POLICY TO CONFORM WITH MICHIGAN DEPARTMENT OF TRANSPORTATION CONTRACT REQUIREMENTS UNDER TITLE VI.

WHEREAS, the Michigan Department of Transportation (MDOT) requires that the City of Corunna adopt an Equal Opportunity Policy that complies with MDOT's requirements for eligibility for federally assisted programs under Title VI; and,

WHEREAS, the City of Corunna desires to revise its policies to comply with MDOT's Equal Opportunity Policy requirements under Title VI;

NOW, THEREFORE BE IT RESOLVED that the Corunna City Council does hereby adopt the following amendments to Article III, Section 3.1 of the City of Corunna's Administrative Policy to read as follows:

It is the policy of the City of Corunna, under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (P.L. 100.259), to assure that all applicants or employees of the city are treated without regard to their race, religion, gender, color, national origin, age, sexual orientation, political preference, physical or mental handicap, height, weight, marital status, or any other criterion prohibited by law. This criterion will also apply to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training.

The City Manager is hereby designated as the city's Title VI Coordinator and is granted the authority and responsibility to effectively promote and administer an active program of equal employment opportunity. The Supervisor of the Department of Public Works is designated as the Assistant Title VI Coordinator.

All advertisements for position openings with the City of Corunna shall include the notation: "The City of Corunna is an equal opportunity employer." All solicitations for bids for work or material subject to federal funding will include the words:

"The City of Corunna in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d—d4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

Any applicant or employee who has reason to believe that he or she had been discriminated against in violation of city policy or has been subjected to conduct creating an intimidating, hostile or offensive working environment as a result of his or her race, religion, gender, color, national origin, age, sexual orientation, political preference, physical or mental handicap, height, weight, marital status, or any other criterion prohibited by law, shall immediately contact the Title VI Coordinator or, if the complaint is against the Coordinator, the Assistant Title VI Coordinator, to submit a grievance in

accordance with the grievance procedure established in Appendix C of the City of Corunna's Title VI Plan. The Title VI Coordinator shall ensure that a proper investigation of the complaint is completed and that appropriate corrective action is taken if the complaint is determined to be valid.

THIS RESOLUTION WAS DULY ADOPTED BY THE CORUNNA CITY COUNCIL DURING ITS REGULAR MEETING HELD ON NOVEMBER 15, 2004.

Roll call vote:

Yes: Spring, Runyan, Mehig, Wagner, Sanderson.

No: None.

Motion CARRIED

CONSIDER ADOPTION OF TITLE VI PLAN: Wagner moved, Runyan seconded to approve the Title VI Plan as presented and authorize the Mayor and City Manager to execute the plan.

Roll call vote:

Yes: Runyan, Wagner, Spring, Sanderson, Mehig.

No: None.

Motion CARRIED

CONSIDER ESTABLISHING THE 2004 CHRISTMAS AND NEW YEAR HOLIDAYS:

Wagner moved, Sanderson seconded to establish the 23rd, 24th, 30th, and 31st of December as the 2004 observed holidays with allowances for city hall to be open on the 23rd and 30th.

Roll call vote:

Yes: Sanderson, Mehig, Spring, Wagner, Runyan.

No: None.

Motion CARRIED

CONSIDER RE-APPOINTMENT OF MARGARET BROWN TO THE CORUNNA CITY

BUILDING COMMISSION (AUTHORITY): Mehig moved, Sanderson seconded to re-appoint Margaret Brown to the Corunna Building Commission (Authority) to serve at the pleasure of the council for a term to begin upon the taking of the oath of office and continuing until December 31, 2009 or until a successor is appointed.

Roll call vote:

Yes: Mehig, Spring, Runyan, Sanderson, Wagner.

No: None.

Motion CARRIED

CONSIDER OLMSTED ROOM FINISH WORK: Mr. Sawyer explained what it would take to

finish the Olmsted Room to make it look like the library. He further explained a budget amendment would be needed. Councilperson Runyan asked where the budget amendments would come from. Mr. Sawyer advised he should have the budget amendments available at the next council meeting. Mehig moved, Sanderson seconded to instruct the city manager to accept and award bids for the completion of the Olmsted Room for a total budget not to exceed \$10,000.

Roll call vote:

Yes: Sanderson, Wagner, Mehig, Runyan, Spring.

No: None.

Motion CARRIED

CALL TO AUDIENCE: State Senator Valde Garcia gave a brief update on what is going on in Lansing. He advised there would be no tax restructuring, no new sales tax on services, no PA141 restructuring, and would not be addressing term limits because the legislature felt the people should address this issue. He further advised there might be some changes made to the mobile home park law, which will be fair and reasonable for everybody. He also advised the senate would be taking a look at how the state will provide services and how services will be handled because there are a number of departments providing duplicate services. Senator Garcia stated there would be no tax or fee increases this year and the state should not have to rely on tax shifts like the state did last year, which were gimmicks that saved the state from having to raise taxes or make painful cuts. He further stated the communities who cooperate with other local governments would be ahead of the ballgame because sharing or combining costs may provide better efficiency for its residents. He also stated he would be willing to help Corunna any way he could and he is only a phone call or email away. Mayor Corey asked if there would be any increase in state revenue. Senator Garcia advised not in the future. From the state's prospective, revenue sharing has increased over a period of years until last year when it was cut and the governments have gotten more money but not as much as they had hoped for. He further advised one of the reasons he supported the property tax shift was because he was concerned that the state would cut revenue sharing by 14 percent, which would have been a devastating cut in most cases. Mr. Sawyer thanked Senator Garcia for his letter of support for the sewer grant the city received.

ROUNDTABLE DISCUSSION: Councilperson Mehigh advised he had nothing to discuss.

Councilperson Spring thanked everyone for their support at the S.A.T.A. board meeting and it was nice to know after the meeting that he did not do as bad of a job as he thought he did.

Councilperson Runyan advised he felt the people doing the debating were very professional and did an excellent job.

Councilperson Wagner agreed with Councilperson Runyan and advised he had nothing further to discuss.

Councilperson Sanderson also agreed with Councilperson Runyan and advised he agreed with the choice of the mayor to represent the city on the dispute resolution committee and felt the city would get a fair shake with S.A.T.A. when everything is said and done.

Mayor Corey advised Councilperson Spring did a great job. Mayor Corey further advised next years Veteran's Day parade would be held in Corunna. Councilperson Sanderson advised Corunna had the best band. Mayor Corey stated he thought it was a nice idea to invite all of the bands in the community.

Councilperson Mehigh stated he appreciated the support from the City of Perry with the S.A.T.A. issue.

Merilee Lawson advised the Corunna V.F.W. has a fundraiser for D.A.R.E. on Saturday from 10:00 a.m. until 2:00 p.m.

ADJOURN: Wagner moved, Sanderson seconded to adjourn.

Roll call vote:

Yes: Wagner, Sanderson, Runyan, Spring, Mehigh.

No: None.

Motion CARRIED Time was 8:29 p.m.

STEVE COREY, MAYOR

LINDA LECUREUX, DEPUTY CLERK